



BOCA Movement & Wellness Expo
Hilton Hotel~ 8727 Colesville Road, Silver Spring, Maryland, United States 20910

Program Service Contract

THIS IS AN AGREEMENT, between Bellydancers of Color Association, hereafter referred to as BOCA, and _____ hereafter referred to as "VENDOR" for operation during the event known as BOCA Movement & Wellness Expo occurring May 28th May 29th, and May 30th, 2010.

A. RESPONSIBILITIES OF BELLYDANCERS OF COLOR ASSOCIATION

1. BOCA shall have the right to review and qualify the product line.
2. BOCA shall have the right to terminate the VENDOR Agreement at any time should the VENDOR fail to meet established standards and conditions set forth in this Agreement and conduct sales activities in good faith.
3. BOCA to provide space for VENDOR to provide services at the event hotel and reserves the right to disallow any VENDOR tent/structure that does not meet BOCA standards.

B. RESOPNSIBILITIES OF THE VENDOR

1. The VENDOR will not sell or donate space in its booth or site for advertising and/or promotion to any third party without BOCA approval.
2. The VENDOR agrees to operate in accordance with regulations set forth in the Maryland State Health Codes and he/she must be individually permitted, where applicable, to operate by the State of Maryland.

In exchange for being permitted to participate in BOCA Fest, I agree to the following:

3. The VENDOR assigns to BOCA all rights to my biography, appearance, name, voice, photo, video or film likeness that have been captured in connection BOCA in perpetuity. I waive any right that I may have to inspect or approve any finished product that may be used.

C. RESPONSIBILITIES OF BOTH PARTIES – GENERAL INFORMATION

1. VENDOR sales locations are at the discretion of BOCA. Set up times for VENDOR is Friday, May 28th. You can start setting up at 6:00 am and be ready to open at 10:00 am. If you are setting up on Saturday, May 29th, please arrive no later than 7:00 am and be ready to sell at 10:00 am, Breakdown may not occur until 6:00 pm, Sunday May 30th.
2. Please take out what you bring in – remove all trash, garbage and leave your area in an "as was" condition
3. BOCA and the VENDOR shall remain independent contractors, and nothing contained herein or done pursuant hereto shall be construed to create any relationship or principal and agent or employer and employee between BOCA and the VENDOR to make them joint ventures.
4. The VENDOR, its affiliate companies, and subsidiaries, agree to be responsible for, and defend, hold harmless, and indemnify, BOCA and their agents, servants, officers, including reasonable attorney fees, of liability whether by reason of injury (including death) to the persons or property of another or otherwise arising in connection with this Agreement, excepting only claims based upon BOCA's sole negligent or intentional acts.



www.bellydancersofcolor.com

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D. Payment Information

Final payment for Vendor space is due no later than Thirty 30 days before the Event. Failure to make final payment constitutes an immediate cancellation of this agreement by the VENDOR and the VENDOR shall forfeit all monies previously paid. BOCA reserves the right to resell the exhibit space without notice of refund or deposit after that date. Requests for cancellation or refund must be made in writing. Requests for refund received more than three weeks prior to the event will result in BOCA retaining 50% of the deposit made with this contract. No request for cancellation will be accepted, nor will any refunds be made if less than two weeks prior to the event. No refund shall be made to any VENDOR who fails to occupy its assigned booth space by the time and date of the show opening. Further, BOCA reserves the right to utilize such unoccupied space in any manner it deems appropriate.

Please Check Below

| <i>Description</i> | <i>Cost</i> | <i>Duration</i> | |
|------------------------------------|-------------|-----------------|--------------------------|
| _____ 8'x8' Vendor Space | \$350.00 | 3 Full Days | <u>Souvenir Book Ad</u> |
| _____ 8'x8' RETURNING Vendor | \$315.00 | 3 Full Days | _____ Full Page \$150 |
| _____ 8'x16' Vendor Space | \$650.00 | 3 Full Days | _____ 1/2 Page \$100 |
| _____ 8'x16' RETURNING Vendor | \$585.00 | 3 Full Days | _____ 1/4 Page \$75 |
| _____ Electricity- OPTIONAL | \$75.00 | 3 Full Days | _____ Business Card \$50 |
| _____ 6' Table Rental(table only) | \$25.00 | 3 Full Days | |
| _____ 8'x8' Vendor Space (per day) | \$150.00 | *1 Day_____ | |

TOTAL DUE \$ _____ *Please indicate which day Friday, Saturday or Sunday

Company Name for Vendor Identification Sign (Please Print Clearly)

Payment Type:

Check/Money Order _____ Checks should be made payable to BOCA

Credit Card MC, Visa, Am Ex _____

Expiration Date _____

Authorized Signature _____

Included with the contract MUST BE: Checks or money orders made payable to BOCA
If this agreement meets with your approval, please sign one copy where indicated and return it.

BOCA Authorized Officer (Date)

Authorizing Officer for VENDOR (Date) VENDOR Company

| |
|---------------------------------------|
| Name of Business _____ |
| Contact Name _____ |
| Address _____ |
| City _____ State _____ Zip code _____ |
| Day Telephone # (_____) ext. _____ |
| Fax # (_____) _____ |
| Email _____ (please print legibly) |

Please send the original signed contract and keep a copy for your records. Mail the original **signed** and **dated** contract to:

BOCA
6906 4th St NW
Washington, DC 20012

For further questions or information call 202-390-7011